



BALWYN NORTH
Primary School

**School Council Meeting
Tuesday 8th September (WebEx)**

	DETAILS	ACTION (Recommended or Taken)
Attendance	Bill Young, Craig Subocz, Lan Tran, Gina Lowinger, Jenny Gee Wah, Kathleen Black, Chris Thelwell, Nicole McLean, Tony Stokes and Lisa Cuthbert Novak. Minute Secretary: Nicole McLean	
Apologies	Anna Plane, Janet Vello	
Guests	Stephanie Crawford	
1. Welcome		Chaired: School Council President Bill Young
2. Minutes of previous School Council meeting	Minutes of Previous Meeting: Minutes of the meeting held on 4 th August, 2020 were distributed. School Council President to sign 4 th August, 2020 official copy of minutes for archiving. Will sign electronically.	Motion: “That the Minutes of the meeting held on 4 th August, 2020 and recommendations therein were accepted”. Moved: Gina Lowinger Seconded: Bill Young Carried: 10/10
3. Conflict of Interest	Any conflict of interest which may arise from items on the agenda for this meeting were declared.	General: Disclosure of Conflict of Interest: <ul style="list-style-type: none">• Craig Subocz employed by Piper Alderman who, on occasion, completes legal work for DET. To note Claudia Subocz (Craig’s wife) works for State Government.• Gina Lowinger who works in

		<p>Policy and Employee Relations at DET</p> <ul style="list-style-type: none"> • Mark Vello (Janet's husband) works for State Government. <p>For this Meeting: Nil for this meeting</p>
4. Child Safe Standards		Nil for this meeting
5. Essential Business	<p>1. Emergency Management Plan 2020/21</p> <p>2. Vacation Care contract</p>	<p>For Discussion and Action Motion: "That the School Council endorses the BNPS 2020/21 Emergency Management Plan" Moved: Kathleen Black Seconded: Jenny Gee Wah Carried: 10/10</p> <p>For Discussion and Decision/Action Motion: "That the School Council approves an extension of the Agreement with Team Holiday Pty Ltd (trading as Team Kids) for a further term of 2 years " Moved: Lan Tran Seconded: Chris Thelwell Carried: 10/10</p>

<p>3. Multifunction copiers- Lease agreement</p> <p>Procurement Evaluation Report tabled</p>	<p>For Discussion and Decision/Action</p> <p>Motion: “That the School Council approves a 48 month lease agreement for 3 multifunction copiers (Konica Minolta) with Equigroup”</p> <p>Moved: Kathleen Black</p> <p>Seconded: Chris Thelwell</p> <p>Carried: 10/10</p>
<p>4. Camp Australia licence fee</p> <p>Tony to approach Camp Australia and negotiate a fee reduction or deferral of fee rather than a waiver for Term 3. Tony to report back to School Council.</p>	<p>For Discussion and Decision/Action</p>
<p>5. Out of School Hours Care Tender process</p> <p>The panel have received all tender information at this stage from four providers. Applicants will be shortlisted to present to the panel (Janet Vello, Lan Tran, Jenny Gee Wah and Tony Stokes) on the 7th of October They will then bring this information back to School Council.</p>	<p>For Information</p>
<p>6. Senior Building Outdoor Learning Space works</p>	<p>For Discussion and Decision/Action</p> <p>Motion: “That the School Council accepts the quote for RB Landscapes for \$37,427.33 for Senior Building Outdoor Learning Space works”</p> <p>Moved: Chris Thelwell</p> <p>Seconded: Kathleen Black</p>

		Carried: 10/10
6. Correspondence: Tabled		Nil
Reports	Tabled	Motion: "That the Principal's Report be accepted and recommendations endorsed" Moved: Jenny Gee Wah Seconded: Chris Thelwell Carried: 10/10
7. Principal's Report		
Sub-Committee Reports	Reports available	Motion: "That the financial statements for the month of July, 2020 be accepted and all accounts approved for payment". Moved: Jenny Gee Wah Seconded: Chris Thelwell Carried: 10/10
a. Finance and Facilities	CASES Reports circulated: Bank Account Movements Summary Balance Sheet Operating Statement Budget Report by subprogram Cash Payments Journal Invoices Awaiting Payment Outstanding Orders Summary prepared by Treasurer	
b. Education	Bullying Prevention Policy	For Discussion and Action Motion: That the Bullying Prevention Policy be approved by School Council". Moved: Craig Subocz Seconded: Gina Lowinger Carried: 10/10 For Information

Next Meeting	Meeting extended by 10 minutes 9:31pm	Next Meeting: Date: Tuesday 20th October Time: 7:30pm Venue: Webex Meeting closed: 9:41pm
---------------------	--	---